



**STATEMENT OF PROCEEDINGS
FOR THE REGULAR MEETING OF THE
LOS ANGELES COUNTY AUDIT COMMITTEE**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 525
LOS ANGELES, CALIFORNIA 90012**

Thursday, February 16, 2012

10:30 AM

AUDIO LINK FOR THE ENTIRE MEETING. (12-0764)

Attachments: [AUDIO](#)

Present: Chair Chough, Member Ollague, Member Gallucci and Member Glasgow

Absent: Vice Chair Jordan

Call to Order. (12-0646)

The meeting was called to order by Chair Genie Chough at 10:41 a.m.

I. ADMINISTRATIVE MATTERS

1. Approval of the January 19, 2012 meeting minutes. (12-0596)

On motion of Carl Gallucci, seconded by Lori Glasgow, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. OLD BUSINESS

2. Recommendation to approve amendments and extension of the sunset review date for Board Policy No. 5.010 - MWBE Utilization Goal for County Contracts (8/10/11) (Continued from meetings of 8/18/11, 9/15/11, 10/20/11, 11/17/11, 12/15/11 and 1/19/12). (11-3718)

By common consent, there be no objection, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT](#)

3. Recommendation to approve amendments and extension of the sunset review date for Board Policy No. 5.130 - Contracting With Minority/Women/Disadvantaged/Disabled Veteran Owned Firms (8/25/11) (Continued from meetings of 9/15/11, 10/15/11, 11/17/11, 12/15/11, and 1/19/12). (11-4052)

By common consent, there be no objection, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT](#)

4. Recommendation to approve amendments to Board Policy No. 3.100 - Flag Policy and extend the sunset review date to November 19, 2016 (12/9/11) (Continued from meeting of 1/19/12). (12-0060)

Robin Guerrero, Executive Office, indicated an additional amendment was made to Page 4 of the Board Policy as follows:

Such Others: As ordered by Resolution of the Board of Supervisors or if incident occurs in between meetings, at the discretion of the chair or mayor, with such action ratified by the Board of Supervisors at its next meeting.

Genie Chough requested staff provide the final version of the policy.

After discussion, on motion of Lori Glasgow, and seconded by Genie Chough, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

5. City of Compton - Compton CareerLink - A Community and Senior Services' Workforce Investment Act Youth Program Provider - Contract Compliance Review - Fiscal Year 2010-11 (12/2/11) (Continued from meetings of 12/15/11 and 1/19/12). (11-5383)

On motion of Carl Gallucci, seconded by Lori Glasgow, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

6. Los Angeles Gay And Lesbian Community Services Center - A Department Of Public Health HIV/AIDS Care And Prevention Service Provider - Fiscal Review (12/2/11) (Continued from meeting of 1/19/12). (12-0066)

Don Chadwick, Auditor-Controller, reported the Department of Public Health is sending out a collection notice within the week.

On motion of Louisa Ollague, seconded by Genie Chough, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT](#)

7. Watts Labor Community Action Committee - A Community and Senior Services Workforce Investment Act Program Provider - Contract Compliance Review - Fiscal Year 2010-11 (12/30/11) (Continued from meeting of 1/19/12). (12-0189)

On motion of Carl Gallucci, seconded by Lori Glasgow, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

8. Department of Parks and Recreation Purchasing and Contracting Review (1/9/11) (Continued from meeting of 1/19/12). (12-0281)

On motion of Carl Gallucci, seconded by Lori Glasgow, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

9. Department of Health Services' Olive View-UCLA Medical Center Payroll/Personnel Review (1/10/12) (Continued from meeting of 1/19/12). (12-0283)

Niloo Shahi, Chief Operating Officer, Rea Jamora Clinical Nursing Director, Laura Rinard and Cindy O'Donnell of Olive View Medical Center (OVMC), Department of Health Services (DHS), provided supporting documentation and responded to questions posed by the Committee and Health Deputy Elan Shultz.

DHS staff indicated the most recent and specific changes include automation as a means to reduce potential human error and described the difficulty of DHS' staffing limitations and competency issues with nursing, when attempting to reduce overtime policies from 50% base salary to zero. Ms. Jamora, indicated the enforcement of limiting 27 hours of overtime, per pay period, for nursing staff was used as a measure to prevent exceeding 50% of base salary and advised that the MOU states overtime cannot be mandated and the need for personnel is covered by competent volunteers.

Ms. Jamora agreed with Lori Glasgow in that there is a shortage of competent nurses and explained that they are obligated to use individuals who meet competencies and volunteer for overtime.

OVMC Staff explained that about 4% of 2,100 employees are exceeding 50% of their base salary quarterly and that the OTS system is being implemented for online observation of overtime.

Jim Schneiderman indicated that a Payroll/Personnel audit is not scheduled however at the request of Genie Chough, a follow up audit will be conducted and the results will be provided prior to 2014. Louisa Ollague requested the Auditor-Controller provide a chart reflecting patterns of the reviews.

On motion of Genie Chough, seconded by Louisa Ollague, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

III. REPORTS

10. Audit Of The Los Angeles County Regional Park And Open Space District For The Year Ended June 30, 2011 (1/12/12). (12-0577)

On motion of Lori Glasgow, seconded by Carl Gallucci, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

11. Treasurer's December 14, 2011 Cash Count (1/25/12). (12-0579)

On motion of Lori Glasgow, seconded by Carl Gallucci, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

12. Audit of the Los Angeles County Flood Control District for the Year Ended June 30, 2011 (1/26/12). (12-0580)

On motion of Lori Glasgow, seconded by Carl Gallucci, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

13. Audit of the Los Angeles County Treasury for the Year Ended June 30, 2011 (1/26/12). (12-0581)

On motion of Lori Glasgow, seconded by Carl Gallucci, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

14. Department of Health Services Community Health Plan Pharmacy Service Contract Compliance Audit (1/26/12). (12-0583)

By common consent, there be no objection, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT](#)

15. Proposition A Contract - Internal Services Department Custodial Services (Board Agenda 1/31/12, Item 13) (1/26/12). (12-0584)

On motion of Lori Glasgow, seconded by Carl Gallucci, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

16. Project Angel Food - A Department of Public Health HIV/AIDS Care Service Contract Provider - Fiscal Review (1/31/12). (12-0587)

On motion of Lori Glasgow, seconded by Carl Gallucci, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

17. District Attorney's Asset Forfeiture Fund (2/2/12). (12-0641)

On motion of Lori Glasgow, seconded by Carl Gallucci, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

18. Fiscal Year 2011-12 Second Quarter Report on Audit-Related Funding Transferred from General Fund Departments (2/6/12). (12-0642)

On motion of Lori Glasgow, seconded by Carl Gallucci, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

IV. DISCUSSION ITEMS

19. Fiscal Year 2011-2012 Cash Flow Projection (1/18/12). (12-0578)

Jim Schneiderman, Auditor-Controller, advised that John Naimo did not have any additional information to report.

Attachments: [SUPPORTING DOCUMENT](#)

20. CCMD Pilot Project. (11-4618)

There was no discussion on this item.

21. CSS Monitoring Update (11-2307)

Jackie Sakane, Community and Senior Services (CSS), provided the CSS Quarterly Questioned Costs/Collection Resolution Status Report.

Ms. Sakane advised the Commission of the \$14,699.00 in resolution the process, \$10,000 in questioned costs pertained to Compton Career Link. She added that the New Mexico training issue had not been resolved and that LA Works was still an issue and will appear in the Auditor-Controller report.

Attachments: [SUPPORTING DOCUMENT](#)

22. Pending Audits/Monitoring Reports (12-0595)

There was no discussion on this item.

V. MISCELLANEOUS

23. Matters not on the posted agenda (to be Presented and Placed on the Agenda of a Future Meeting). (12-0597)

There were no matters discussed on this item.

24. Public Comment. (12-0598)

No members of the public addressed the Committee.

25. Adjournment. (12-0599)

There being no further business to discuss, the meeting adjourned at 11:30 a.m.